

M i n u t e s

**of the ICAT International Steering Committee (ISC) Meeting
held on line via ZOOM on Tuesday, December 12, 2023**

12:00(UTC)

Orlando (EST, UTC-5): 7:00am

London/Dublin (GMT, UTC+0): 12:00am(noon)

Paris/Bonn/Bremen (CET, UTC+1): 1:00pm

Cyprus (EET, UTC+2): 2:00pm

Tokyo/Seoul (JST/KST, UTC+9): 9:00pm

Adelaide (ACDT; UTC+10:30): 10:30pm

Participants:

Prof. Susumu Tachi, ICAT ISC Chair
Prof. Kiyoshi Kiyokawa, ICAT ISC Vice Chair
Prof. Mark Billinghamurst
Prof. Haruo Takemura
Prof. Sabine Coquillart
Prof. Yoshifumi Kitamura
Prof. Gabriel Zachmann
Prof. Despina Michael-Grigoriou
Prof. Masahiko Inami
Prof. Gerd Bruder
Prof. André Hinkenjann
Prof. Ernst Kruijff
Prof. Maki Sugimoto
Prof. Michael Manzke, ICAT-EGVE2023 General Chair
Prof. John Dingliana, ICAT-EGVE2023 General Chair
Prof. Hiroaki Yano, ICAT-EGVE2024 General Chair

Prof. Hideo Saito, Prof Bruce H. Thomas, Prof. Carolina Cruz-Neira, Prof. Anthony Steed, Prof. Dirk Reiner and Prof. Ross T. Smith apologized absence.

1. The draft Agenda prepared by the Chairperson was approved.
2. Report of ICAT-EGVE 2023 was done by Prof. Michael Manzke and Prof. John Dingliana, General Chairs of ICAT-EGVE 2023, with complimentary remarks.
3. Invitation of Prof. Michael Manzke and Prof. John Dingliana to ICAT ISC as new International Steering Committee members was unanimously approved.
<https://icat.vrsj.org/about.php>
4. Interim Report on ICAT-EGVE2024, which will be held in Tsukuba, Japan on December 1-3, 2024 by Prof. Hiroaki Yano, General Chair of ICAT-EGVE2024 was done.
 - 4.1 Many expressed the hope that a hybrid ICAT-EGVE2024 be considered. Regarding the registration fee for online participants, there were various opinions, as shown below, about the registration fee for online participants who only watch the conference presentation, although it is obvious that those who present papers online should pay the same fee as those who attend on-site.
 - 4.1.1 Online participants should pay the same fee even if they only watch the conference presentation, since they can participate without travel expenses.
 - 4.1.2 If the banquet fee is included in the registration fee, it should at least be reduced.
 - 4.1.3 Because of the time difference, participants cannot attend all programs, so the registration fee for online participants should be lower than that for onsite participants.
 - 4.1.4 If all programs are recorded and made available to online participants, the time difference problem could be solved, but it would be a burden on the organizers.
 - 4.2 As the above discussion was informative, the final decision was left to the GC and the organizing committee of ICAT-EGVE2024.

5. Possible venues for ICAT-EGVE2025 were discussed including South America.

5.1 As for South America, which has been mentioned as a candidate for the conference for some time, if the committee is going to request South America to host the conference, it would be better to have them join the Program Chair for the previous year and participate in the actual conference. For example, if we request the conference to be held in 2025, we should ask them to join the PC for 2024 and participate in ICAT-EGVE2024, and if we request the conference to be held in 2026, we should ask them to join the PC for 2025 and participate in ICAT-EGVE2025. If the previous conference would be held in North America, it would be convenient for them to attend.

5.2 Other candidates included Scandinavia and France, but it was noted that France would be difficult due to conflicts with another conference. In the case of Scandinavia, they will be asked to participate in the previous conference as in the case of South America.

5.3 North America, New Zealand and Australia were also mentioned as candidates, but no concrete proposals were made.

5.4 By convention, the ICAT and EGVE committees decide every other year where the ICAT-EGVE conference will be held and who the General Chair will be. Since the year 2025 will be the turn of the EGVE committee to decide, Prof. Gabriel Zachmann, the new chair of the EGVE, in consultation with the EGVE Committee, will decide the venue and GC for the ICAT-EGVE2025 and notify ICAT ISC members by e-mail. If there is more than one candidate, the ICAT ISC members may be asked for their input via email.

The Chairperson closed the meeting at 12:40 (UTC).

Respectfully submitted:
Susumu Tachi